

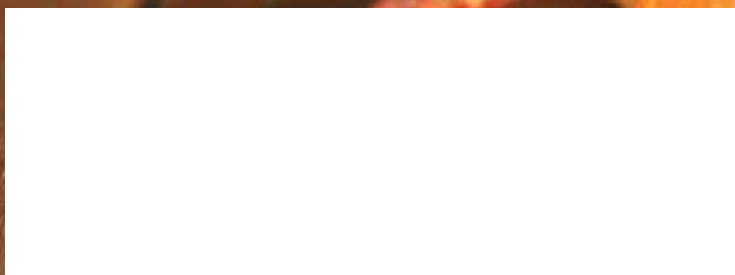
THE TOWNSHIP OFFICIALS OF ILLINOIS

# township Perspective

November 2022

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**Township Officials of Illinois**

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The **Township Officials of Illinois**, organized in 1907, serves as a resource center for state and federal legislative agencies, as well as its member townships. The organization's attention to and involvement with the legislative process enables it to exert influence on behalf of its member units, as well as to report to them on decisions which affect their functioning.

In addition to offering information and guidance, **TOI** promotes and supports strong township government in the State of Illinois. To that end, it offers a series of continuing education programs designed to provide a sense of responsibility, assurance, dedication and unity.

**TOI** recognizes that offering service benefiting the citizens and taxpayers of Illinois requires the representation of diverse constituencies. Its Board of Directors is structured to accommodate that purpose, as are its respective divisions.

The organization provides leadership for the continuation and effectiveness of strong grassroots government in the state. Through education, dedication and unity, **TOI** has achieved and surpassed the goals of its founders and provides leadership for grassroots government in the 21st Century.

**Subscription Rates** TOI membership automatically provides a subscription for all elected township officials. Subscription rate is \$25.00 per year. Single issues are \$5.00.

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**Article Submission** Address all article submissions to Kayla Jeffers. **Deadline:** Copy is due by the tenth day of the month preceding the issue in which the article will appear. Send all article submissions to Township Officials of Illinois, 3217 Northfield Drive, Springfield, IL 62702 or e-mail [kayla@toi.org](mailto:kayla@toi.org). Telephone 217-744-2212 Fax 217-744-7419.

**Advertising** Address all display advertising and Professional Directory inquiries to Kayla Jeffers. **Deadline:** Both display and directory ads are due by the first day of the month preceding the issue in which the ad will appear. Send all ads to Township Officials of Illinois, 3217 Northfield Drive, Springfield, IL 62702. Telephone 217-744-2212.

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# township Perspective

November 2022 • Vol. 24 • No. 6



**This month's cover:**  
Celebrating the Thanksgiving Holiday

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## Editorial staff

**Editor** Jerry B. Crabtree

**Associate Editor** Kayla Jeffers

# Coming Events

## 2022

Nov. 11	TOI Closed – Veterans Day
Nov. 12	GATI Event – Springfield
Nov. 13-15	115th Annual Educational Conference – Springfield
Nov. 24	TOI Closed – Thanksgiving
Nov. 25	TOI Closed – Day After Thanksgiving
Dec. 23	TOI Closed – Christmas Eve (observed)
Dec. 26	TOI Closed – Christmas (observed)
Dec. 30	TOI Closed – New Year’s Eve (observed)

## 2023

Jan. 2	TOI Closed – New Year’s Day (observed)
Jan. 16	TOI Closed – MLK Day

Emails are sent to alert our officials on pending legislation that impacts township government. Please make sure that if you wish to receive these alerts, the TOI office has your correct email address. Thank you for your help!



## TOI OFFICERS

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Huntsville Township, Schuyler County
- Judy Herrman**, 1st Vice President  
Spring Lake Township, Tazewell County
- Christopher Kain**, Treasurer  
Addison Township, DuPage County
- Craig Paulek**, Secretary  
Stonington Township, Christian County

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# VETERANS



# DAY



## HONORING ALL WHO SERVED



# From the Executive Director's Desk



By Jerry B. Crabtree

TOI Executive Director

**N**OVEMBER IS A TIME to recognize veterans! Together we thank you for your outstanding service. Also, it brings cooler temperatures, shorter daylight hours, the aroma of pumpkin spice and most of all the forecasting of the upcoming holiday season! It is bringing change as well to the TOI Office. I am losing a dedicated TOI staff member who is retiring after 42 years of service—Mrs. Pam Butler. Pam has worked for TOI since July of 1980. A dedicated staff person whose attention to detail is paramount. She has provided outstanding staff services as TOI's Office Manager and Drug Program Coordinator with pride and integrity. I personally wish her well in her well-deserved retirement. She



**PAM BUTLER**, TOI Office Administrator.

was the first person I met when I started in 2005 on my first day. Together we have worked to represent TOI with dedication and respect. She has driven from Astoria every day since the office moved to Springfield in 1997, that is 120 miles round trip. She very rarely takes a vacation or sick day and has managed the

office operations with one thing in mind—you, the members of the Township Officials of Illinois. Progress is change and we will adjust, but I will forever appreciate Pam's support and friendship through the Township Officials of Illinois.

I have seen a few legends pass through these halls that include Jo Ann Cooper, Bryan Smith, Bill Foster, Tim Bramlet, and I even met George Miller in 2007. The combined commitment I have observed from these individuals will provide me the historical perspective I must maintain in my tenure as Executive Director. Thank you for your service, Pam, and I wish you nothing but enjoyment in retirement. Lastly, please don't change your cell phone number.

Also, on November 8th you have important choices



**FROM NOVEMBER 1983** TOI Office Staff. Pictured (from left): Betty Brubeck, Mary Hoopes, Pam Butler, and Jo Ann Cooper.

to make regarding the expressing of your right to vote in the general election. **DO NOT FORGET TO VOTE!**

For information on the election, you can check with your county clerk's office or the Illinois State Board of Elections at <https://www.elections.il.gov/>. Remember to read the referendums on the ballot extensively and understand the impact of a "Yes" vote or a "No" vote. Often the wording of the question can mean different responses.

For the 13 townships in Saline County, please vote to maintain the form of Township Government. I attended a meeting in Harrisburg in September 2022 regarding the question on the ballot. Voters are being asked to maintain the township form of government. The vote is critical, and everyone needs to confirm that the Township form of government is needed among local government.

Lastly, this November, I hope that you take time to reflect on the good things that you have in your life in preparation for the Thanksgiving holiday. I am thankful to live in a country that is safe and supports democracy, for the health and safety of my family and their achievements. I am thankful for the association's membership and dedication to preserving local government in Illinois!

Please remember that the January edition of *Perspective* will be combined with the February edition in 2023. July and August will also be a combined distribution. This means that a total of 10 magazines will be issued in 2023.

Remember to pay close attention to the January/

February 2023 magazine for a complete listing of education programs, webinars, and professional development days. We are finalizing plans for the schedule and look forward to providing a great line up for 2023.

I wish you all a Happy Thanksgiving!

*Jerry B. Crabtree*  
[jerry@toi.org](mailto:jerry@toi.org)



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# Member Services

By Brad Ruppert

TOI Director of Member Services



## Benefits of TOI Education Program

**I**N ANY BUSINESS OR PROFESSION, the more educated you are in your line of work, the more successful you will be. Government is no different, and I believe it's even more important. The ramifications of not knowing the laws, statutes, duties, and best practices as an elected township official can have dire consequences for a township, it's constituents and the elected official.

As our members are aware, TOI's function is three-fold: lobbying on behalf of Illinois townships and road districts in Springfield, IL and Washington, D.C.; promoting township government; and what I think is the most important: the education of township officials. While they are all very important functions to the overall success of township government, without educated township officials, the jobs of lobbying legislators and promoting townships becomes that much harder.

At any level of government, the lack of knowledge and education on topics in the field is detrimental to an elected official. At the state and federal level, you may get educated on certain topics or issues from newspapers, textbooks, TV news or blogs, and even high school and college coursework. Unfortunately, for us in township government, that knowledge of information is not as readily available. We must work harder to educate ourselves on the topics that we deal with daily. That is why TOI stresses the importance of our education program to our members and are constantly looking to adapt and expand those as needs may change or evolve.

As you hopefully know by now, our 2022 Fall Conference is scheduled this month—November 13-15th at the Crowne Plaza in Springfield, IL. As my September 2022 *Township Perspective* outlined, we are offering a wide range of educational opportunities, ranging from "Township Levy and Ordinance Process" to "Food Banks and How They Operate" and everything in between. We encourage all attendees to take full advantage of these educational opportunities and leave the conference better informed than when you got there. Register today at [www.toi.org](http://www.toi.org).

As we continue to finish our 2023 Education Calendar, we will soon be announcing an entire year's worth of events throughout the state that highlight what we

think all township officials should know and have a better understanding of. On top of our District Events, we will be offering plenty more Webinars, Q&A Days, and Professional Development Days. These events usually take a single topic and expand on it, using guest speakers, Power Point presentations, attorneys, experts in the field, and our TOI staff to give our members the chance to expand on topics and ask questions in real time.

By far, the best resource for any township official to have on their desk is our *Law and Duties Handbook*, which we publish in partnership with Ancel, Glink, Diamond, Bush, DiCianni & Krafthefer, PC. The new revised 2022 royal blue edition is the most recently revised edition. It can be purchased from our website at [www.toi.org](http://www.toi.org) in the TOI Store. We also offer a 4-book reference desk set that covers topics such as *Freedom of Information Act and Open Meetings Act Resource Book*, *Township and Road District Levy Handbook*, *Financial Procedures for Illinois Townships*, and *Township Meetings: A Guide to How They Operate*, as well as *What's My Job?* publication. These smaller guidebooks cover a lot of ground and can provide information on some of the more common topics that arise from day to day.

"Whenever the people are well informed, they can be trusted with their own government." —Thomas Jefferson

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Breakfast in the Exhibit Hall



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by Kevin Utterback, Kevin's son Camdon runs the family company today. Camdon has 15-plus years' experience in the industry which gives DK Tanks & Culvert a unique advantage. Our company's expertise in used tank sales, tank service, evaluation, planning, and execution of tank installation and removal is second to none. DK Tanks & Culverts also specializes in large diameter heavy wall steel pipe. We service a wide range of customers with a massive inventory of steel pipe. Our attention to detail and comprehensive offering prompts clients to continue to buy tanks from us any time the need arises.

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*Awards Breakfast*



With education and support as its core responsibilities, the Township Officials of Cook County association is designed to provide its members with the latest in township law, responsibility and service improvement.

The association partners with the Metropolitan Township Association and the Township Officials of Illinois to share best practices. Its divisions (Supervisors, Clerks, Trustees, Assessors,

and Road Commissioners) bring that knowledge to the officials through meetings and learning events. Members of the board are representatives of each division, and it is supported by annual dues. It serves 28 townships. Visit our website at [www.tocc-il.com](http://www.tocc-il.com) for calendars and contact information.

### AIRDO WERWAS

*Welcome Back Reception*



Airdo Werwas, LLC, is a national civil defense firm based in based in Chicago, Illinois, with a focus on complex litigation and client counseling. We have a long history of representing local governments in a broad range of litigated, administrative, and transactional matters. We specialize in the representation of townships and have an unmatched breadth and depth of experience in the complex legal issues specific to their unique statutory functions. Please visit our website at [www.airdowerwas.com](http://www.airdowerwas.com) to learn more about us and to access firm news, upcoming events, and our blog.

# Thanks to Our 2022 Conference Exhibitors!

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# Legislative Report

By Taylor Anderson

Anderson Legislative Consulting, Ltd.



## A Look at State and Federal News

**R**ECENTLY THE ILLINOIS Department of Agriculture (IDOA) issued a press release that announced the approval of a grant agreement with the USDA Natural Resources Conservation Services (NRCS) to bolster conservation and nutrient loss prevention efforts in the state.

The agreement creates a partnership of \$13.3 million in funding, \$3.5 million from the state and \$9.8 million from the USDA. These dollars will support 40 new conservation planners who will work around the state to reduce nutrient loss. The conservation planners will be recruited and overseen by IDOA but hired and subcontracted by the Sangamon County Soil and Water Conservation District.

Gov. J.B. Pritzker said in a statement, “Illinois like other states across the nation have noted, we need strong individual, organizational and societal capacity to design and implement conservation measures, adapt them and sustain their impact over time.”

“Governor Pritzker and the Illinois legislature have taken an important, momentous step towards reducing nutrient losses across Illinois’ 27 million acres,” IDOA Director Jerry Costello said in a statement. “From increased human capacity, to supporting healthy farmland and conservation initiatives, to cost-share programs like the fall covers for spring savings cover crop program, the Illinois Department of Agriculture stands ready to serve the states over 72,000 producers with significant leveraged resources to continue to lead the charge.”

A recent bi-annual report from IDOA shows there has been an overall increase in nutrients lost to Illinois streams, rivers, and other bodies of water. It is hoped that through this partnership, Illinois landowners and producers will have more opportunities to positively impact and improve nutrient management planning and reduce nutrient losses.

In other agency news, the Illinois State Police (ISP) issued a press release announcing it is offering “train-the-trainer” services to local law enforcement agencies in Illinois to better prepare them for potential active shooter situations.

ISP will educate potential trainers on setting up and conducting exercises aimed to help law enforcement adopt tactics that maximize officer safety.

“Both state and local law enforcement officers are the first on scene in active shooter situations and need to be ready to take action, stop the killer, and save lives,” ISP Director Brendan Kelly said in a statement. “Our goal is to share our expertise and provide the best training possible to law enforcement so officers across Illinois have the skills needed to quickly and safely resolve these situations.”

Training will cover topics including basic tactical team movements, room clearing, and firearms handling skills, as well as how to teach these skills to students’ peers. ISP has already certified 118 local law enforcement officers as rapid deployment instructors, able to train officers in their local agencies.

At the federal level, recent census data released analyzed income changes, poverty, and health insurance in 2021. The new data highlighted the role of federal pandemic aid in reducing child poverty to one of the lowest rates on record.

The child poverty rate fell from 9.7 percent in 2020 to a record low of 5.2 percent in 2021, as measured by the Supplemental Poverty Measure (SPM). The SPM accounts for many of the government programs designed to assist low-income families that are not included in the Census Bureau’s official poverty measure, as well as stimulus payments and expansions to refundable tax credits enacted as part of federal pandemic relief.

The SPM also deducts necessary expenses for critical goods and services, like income and payroll taxes, childcare, commuting expenses, contributions toward the cost of medical care and health insurance premiums, and child support paid to another household.

Officials with the Census Bureau have said this is the lowest SPM child poverty rate on record and it would not have been achieved without expanded federal assistance like Child Tax Credits.

In 2021, the Child Tax Credit is estimated to have lifted 5.3 million people out of poverty, including 2.9 million children, the Census data showed. The credit removed 820,000 White children, 1.2 million Hispanic children, 716,000 Black children and 110,000 Asian children from poverty.

# TOI Provides In-person Opportunity for Legislators

**T**HE TOI LEGISLATIVE TEAM recently provided two opportunities to the members of local government committees in the Illinois Senate and the Illinois House of Representatives. The initiative was to show the value that townships and their road districts provide in both an Urban and a Rural setting. As new legislators serving for the first time in government, it is imperative that they understand the goals and objectives as well as the efficiency that TOWNSHIP GOVERNMENT provides at the most local level.

TOI Staff were able to schedule a meeting with Maine Township (Cook Co.) in Park Ridge as the urban example and Bourbon Township (Douglas County) as the rural. Both meetings were scheduled, and invitations sent to the legislators who are in the area, as well as those assigned to the House and Senate committees that will most likely be evaluating any future legislative issues regarding township government. The committee assignments may change in January, with the new legislative session starting and the anticipated turnover. The committee in the Senate



*Pictured Front L to R:* TOI Board of Directors, Township Highway Commissioner of Illinois President, and Highway Commissioner Arnold Vegter (Union Grove Township, Whiteside Co.), Senator Steve Stadelman (D-34), Senator Diane Pappas (D-23), TOI Executive Director Jerry B. Crabtree, Maine Township Supervisor Karen Dimond. *Back L to R:* TOI Legislative Consultant Taylor Anderson, TOI Board of Directors, Township Clerks Division President, and Township Clerk (Blackberry Township, Kane Co) Lisa Hodge, TOI President and Highway Commissioner (Huntsville Township, Schuyler Co.) Danny Hanning, Senator Laura Murphy (D-28), TOI Director of Member Services Brad Ruppert.



**COMMUNICATION BETWEEN** Township Officials and Legislators. *L to R:* TOI Board of Directors and Highway Commissioner Arnold Vegter (Union Grove Township, Whiteside Co.), Senator Steve Stadelman (D-34), TOI President and Highway Commissioner (Huntsville Township, Schuyler Co.) Danny Hanning, Senator Laura Murphy (D-28), Senator Diane Pappas (D-23).



**TOI BOARD OF DIRECTORS** and Township Clerk (Blackberry Township, Kane Co) Lisa Hodge, Senator Steve Stadelman (D-34), Senator Diane Pappas (D-23), Senator Laura Murphy (D-28), and Maine Township (Cook Co.) Supervisor Karen Dimond.

is Local Government and in the House of Representatives committee is Counties and Townships. Committee members and activity can be viewed at [www.ilga.gov](http://www.ilga.gov).

One of the primary objectives of the meetings was to convey the message that the responsibilities are the same (primary) to all townships and road districts across the state regardless of their population. Remember that over 80 percent of our member townships represent populations less than 5,000 with each having the same statutory requirements.

The Maine Township event in September showcased the many services provided by the township level of government that go well beyond the statutory requirements. However, the equalized assessed value base and population lend sufficient tax generation (less than 2 percent of the local property tax bill), to fund all programs and services provided by the township. The services and programs provided by Maine Township are a staple of the community they serve. Any attempt to consolidate or eliminate this contributing organization would negatively impact the community. The connection that the township has with the community at many levels is proof that township government exceeds the intended statutory services of property assessment, Road and Bridge Maintenance and General Assistance. The road district successfully maintains 21.08 miles of roads.

Maine Township Supervisor Karen Dimond provided an agenda with an overview of what services they provide followed by a tour of the facility highlighting the many programs and services. Specifically, where the food bank and the expansion of the mental health services provided to township residents. Highway Commissioner Edward Beaubais secured a tour of



Legislators meeting with **BOURBON TOWNSHIP** Officials and Staff.

the road district facility offering attendees a tour the facility and compare the rural vs. urban approach to road and bridge maintenance.

For the RURAL approach to township road districts Steve Helton, Road Commissioner in Bourbon township met with the group to discuss the road and bridge issues undertaken in an Amish community. Highway Commissioner Helton maintains 69.13 miles of road with two staff members. The unique aspect of Bourbon township is that it is adjacent to a largely populated Amish community. The road repair that is required with horse and buggy traffic provides a different perspective. The rural atmosphere of the township was the highlight of discussions relating to how they work to meet the needs of Douglas County.

The impetus of what we achieved was to provide a contrast between rural and urban townships and focus on the fact that they are under the same statutory requirements where adaptation is key to success. The following issues/ comments surfaced from both events.

- Township Government is the most cost effective among local governments.
- Many road districts have multiple intergovernmental agreements with other units of local government to achieve the required services.

- Road Districts in Illinois perform road and bridge maintenance for the county as well in four areas of Illinois.
- The relationship between the township programs and the residents is great. The programs that have been enhanced at the request of the public being served is a positive toward maintaining this level of government.
- Township government provides services to enhance what is already provided or to serve an underserved composite of the community.
- Elimination of township government will impact the communities regardless of them being rural or urban.
- Township and township road districts are ingrained in local democracy and provide a true example of how successful it can be.

Thank you to the legislators who were able to attend these meetings. The legislative committee will be working diligently to educate committee members and legislators on the value township government provides to both rural and urban communities across Illinois.



**MAINE TOWNSHIP** officials and staff meeting with Legislators and discussing the various services and benefits of Township Government.





**MAINE TOWNSHIP** Highway Department staff Justin MacIntyre with TOI President and Highway Commissioner (Huntsville Township, Schuyler Co.) Danny Hanning, TOI Board of Directors, Township Clerks Division President, and Township Clerk (Blackberry Township, Kane Co) Lisa Hodge, TOI Board of Directors, Township Highway Commissioners of Illinois President, and Highway Commissioner Arnold Vegter (Union Grove, Whiteside Co.), Maine Township Highway Department Staff John Cisneros.



**MAINE TOWNSHIP** Highway Department Staff members (L to R) John Cisneros, Rich Brandes, and Justin MacIntyre.





**TOI PRESIDENT** and Highway Commissioner (Huntsville Township, Schuyler Co.) Danny Hanning, Highway Commissioner (Bourbon Township, Douglas Co.) Steve Helton, Senator Chapin Rose (R-51), Representative Dan Caulkins (R-101), Representative Brad Halbrook (R-102), TOI Board of Directors, Township Highway Commissioners of Illinois President, and Highway Commissioner Arnold Vegter (Union Grove Township, Whiteside Co.), and Douglas County Engineer James Crane..



Legislators touring the **BOURBON TOWNSHIP** Garage.

# TOIRMA Update

By Jim Donelan

TOIRMA Executive Director



## Slips, Trips and Falls Increase During Winter Months

**N**OVEMBER IS HERE! It seems like 2022 just began and here we are winding up the year already. Don't get me wrong, I love Thanksgiving and getting together with family to celebrate. It's always great catching up and spending time discussing the happenings of the past year and the upcoming winter. I love watching professional football and sharing the woes of being a Bears fan each year. However, on the TOIRMA front, the unfortunate part of transitioning from fall to winter and entering the colder months is the number of injuries relating to slips, trips and falls increase.

The TOIRMA Team has claims review meetings throughout the year. At these meetings we discuss ongoing claims and trends. It is clear that members are experiencing more claims relating to slips, trips, and falls on surfaces, and injuries occurring when getting on or off of equipment/vehicles during this time of the year. Historically TOIRMA has between 900 and 1,000 claims per Program Year. As the weather in Illinois gets worse, the claims incurred increases. Last Program Year there were 936 claims reported by members. In the colder winter months of December, January, and February the number of claims totaled 302 representing 32% of claims for the year. These numbers are consistent with recent years' trends.

Injuries relating to these types of claims are not only costly, but often times are requiring ongoing medical care and surgery. We need your help to ensure that this winter season is safer for township officials, employees, and constituents. Please be mind-

ful of winter weather conditions. When walking to and from your township buildings from your vehicles, working on road district roads, or climbing into or from equipment, remember, "Ice and Snow, Take it Slow."

Township officials should hold periodic safety meetings with employees. Reviewing and discussing potential hazards and safety practices before problems occur is helpful and can benefit all involved. TOIRMA offers members training resources designed to assist with these efforts. Specifically, *Risk Reminders* are available on the "Members Only" section of the TOIRMA Website, [toirma.org](http://toirma.org). *Risk Reminders* are single-page, concise and in an easy-to-read format, and topics relating to slips, trips and falls include: "Be Safe on Ice!, Mounting & Dismounting Equipment, Slips, Trips Falls—6 Ways to Reduce Your Risk, Slips, and Trips Falls."

We encourage members to take advantage of these and other *Risk Reminders* and do their part in keeping workers and themselves safe and injury free. In addition, we are continually adding training videos that are available for members to view on the "Members Only" section of [toirma.org](http://toirma.org).

Thank you for being our risk partner, and for your attention to these matters.

Have a safe fall and winter.

As always, if you have any additional questions, please feel free to contact me toll-free at (888) 562-7861 or by email at [jdonelan@toirma.org](mailto:jdonelan@toirma.org).

**Think Safe ... Drive Safe ... Work Safe**



MEMBERS ONLY →

Visit TOIRMA's website

[toirma.org](http://toirma.org)

# MEDICAL ASSISTANCE CATASTROPHIC INSURANCE PROGRAM

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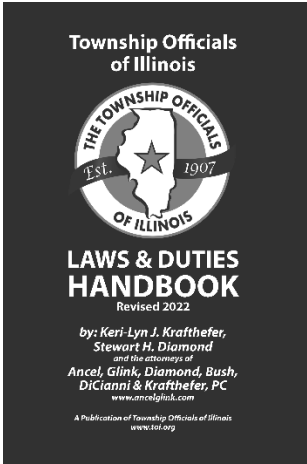
It is not too late to enroll! You can still enroll for the balance of the Policy Year!  
**PLEASE KEEP IN MIND YOUR PREMIUMS CAN BE LEGALLY PAID FROM GA FUNDS.**

## MEDICAL ASSISTANCE CATASTROPHIC INSURANCE PLAN PRICING SHEET

POPULATION	December 1, 2022 to June 30, 2023					
	\$25,000 Deductible			\$15,000 Deductible		
	ADMIN FEE	PREMIUM	TOTAL COST	ADMIN FEE	PREMIUM	TOTAL COST
0 - 499	\$58	\$160	\$218	\$58	\$321	\$379
500 - 999	\$117	\$225	\$341	\$117	\$449	\$566
1,000 - 1,999	\$175	\$305	\$480	\$175	\$610	\$785
2,000 - 3,499	\$233	\$385	\$618	\$233	\$770	\$1,003
3,500 - 4,999	\$292	\$513	\$805	\$292	\$1,027	\$1,318
5,000 - 9,999	\$350	\$610	\$960	\$350	\$1,219	\$1,569
10,000 - 24,999	\$438	\$738	\$1,175	N/A	N/A	N/A
25,000 - 49,999	\$510	\$866	\$1,377	N/A	N/A	N/A
50,000 - 74,999	\$583	\$963	\$1,546	N/A	N/A	N/A
75,000 - 99,999	\$729	\$1,123	\$1,852	N/A	N/A	N/A
100,000 - 124,999	\$875	\$1,604	\$2,479	N/A	N/A	N/A
125,000 - 149,999	\$1,050	\$1,925	\$2,975	N/A	N/A	N/A
150,000 - 174,999	Individually Underwritten			N/A	N/A	N/A
175,000 - 200,000	Individually Underwritten			N/A	N/A	N/A

The application process is simple and swift. Please contact Steve Barrett, if you require an application or have any questions.

Call toll-free **TODAY** at 1-800-540-6566  
or email: [s-barrett@comcast.net](mailto:s-barrett@comcast.net)



**TOI Laws & Duties Handbook is Revised:  
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Please send \_\_\_\_\_ copies of "Township Officials of Illinois Laws and Duties Handbook." Single Copy \$35 or 2 or more handbooks \$30 each to one address.

Please send \_\_\_\_\_ copies of "Township Officials of Illinois Laws and Duties Handbook" with CD \$45, for book and CD combination. For **ONLINE PURCHASE**, use code **LDCOMBO**.

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# News From Around the State

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Thank you to Colton Vanderstappen for choosing the **HEBRON TOWNSHIP** (McHenry Co.) as the recipient of his Eagle Scout Project. He wore many hats—Project Manager, Marketing Coordinator, Laborer, to name a few and rocked them all! His project reflects our Township—a small, rural, agricultural, hard-working Community. The “Road Patrol” grader was donated by James VanderPal and family which Colton cleaned up.

---



**SHILOH VALLEY TOWNSHIP** (St. Clair Co.) appointed a new supervisor and installed a new township sign! Left to right: Darryl Seibert, Trustee; David Tiedemann, Trustee; Brian Ellison, Road Commissioner; Eugene Harris, Trustee; Jody Renner, Supervisor; Alan Knobloch, Clerk; and Jim Holdener, Trustee. The Township Board would also like to thank David Tiedemann for his 20+ years serving as supervisor.



In the last week of September, **LIMESTONE TOWNSHIP** (Peoria Co.) held a clean up week. On September 28th, they offered electronics recycling at the Township hall. They had 126 participants that filled 25 pallets full of old TVs, computers, microwaves, and more. A lot of waste kept from going to the side of the road that week was their hope. On October 1st, they offered a town clean up day where they brought in roll off dumpsters. They filled 3 large dumpsters on that day.



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With a new look comes the power of a global team of experts, innovative solutions, more personalized products, and access to state-of-the-art technology that helps us solve problems like never before.

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# The Scoop on Supervisors

By Sherrill Knorr

President, Township Supervisors of Illinois



**A**S I SIT DOWN to write my last article as the President of the Supervisors Division, I am reflecting on all the things that have happened over the last 4 years.

When I first took this position life was rosy. There was no pandemic, nor was that a word I thought would every be part of my vocabulary. We met in groups—large groups—and masks were not a part of routine wear or a fashion statement. We didn't look at others when they may have coughed or sneezed to wonder if they were going to give us COVID, another new word in our vocabulary. We gave hugs to friends and family and shook hands with strangers, without a care in the world. Zoom meetings were new to most of us, and a big learning experience. At first it was strange then it just became common place. Six feet was our new personal space. We as a society learned to adapt.

I missed seeing people when we talked, the touching of an arm or shoulder to let someone know I appreciated them and to offer a sign of encouragement. I missed going places and meeting new people. I missed going out to a simple dinner or a holiday party. Not getting together for holidays was one of the hardest things I had to do. Family and friends are very important to me and through this I have learned how much I appreciate each and every member of mine. I may not have told them every day, but I want them to know now how much I love them all.

I have grown to be thankful for things in my life. Going out without a mask, a simple dinner, meeting up with family and friends. I am thankful for the life that God has given me and the ability to live it to my full potential. Without his guidance I would not be the person that I am. I am thankful for this country,

to those who have served in the military, and those who given their lives for my freedoms. And last, I am thankful that we are able to have large group in-person gatherings!

I hope that everyone who attends the 2022 TOI Educational Conference has a wonderful time and is able to learn at least one new thing while they were in attendance. Bring back to your next board meeting all the information and handout that you collect while attending a workshop. Let them know how informative and important all educational workshops are. Encourage them to attend next year, so they too can bring their knowledge to others and back to the board. Keep Township Government alive and well.

As Thanksgiving approaches, and you gather around the table with family and friends, take a few minutes to let them know how much they are loved, appreciated and how thankful you are to have them be a part of your life.

I want to thank all of you who have read my articles over the years. I hope I was able to give you bit of insight into the supervisor's position, a bit of education, a word of encouragement or at least a laugh. I have enjoyed writing these articles, and will miss Associate Editor Kayla Jeffers and her reminders to get my article in on time! I am very sure that our next President, Chuck Layer, will offer you encouragement, education, and above all an occasional laugh. Thank you again for giving me this opportunity. Township people are great, and I couldn't have asked for better friends over the years. Most I would consider family!!

May you always be thankful and appreciative to the people and things in your life. You never know when it could all be gone.

Happy Thanksgiving!

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and see if we've got  
what you need!

# Highway Commissioner's Beat



By Arnold Vegter

President, Township Highway Commissioners of Illinois  
Union Grove Township (Whiteside Co.) Highway Commissioner



**FALL HAS ARRIVED** and with it comes change and new opportunities. The following acronym will hopefully provide you an easy way to remember what needs to be done.



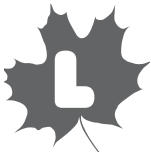
## **Fiscal responsibilities**

- Planning for the upcoming year takes place now. Financial planning for your upcoming levy and appropriations for the future.



## **Actions taken now to start to prepare for the upcoming winter season**

- Check on your salt purchased and storage;
- Check out your snow equipment, plows, and spreaders;
- Service your trucks for winter season;
- Design your snow routes with appropriate manpower.



## **Levy Preparation**

- In November with a meeting and a due date in December. Levy the amount of moneys needed to run your road district.



## **Learning Opportunities**

- Attend the TOI Annual Educational Conference November 13-15 at the Crowne Plaza Hotel;
- Meet with other Highway Commissioners at the THCOI meeting on Tuesday November 15 at the TOI Conference;
- Consult with veteran Highway Commissioners for advice on any topic needed to perform your duties;
- Consult the Township Highway Commissioner of Illinois to answer any questions that arise.



# Clerk's Corner

By Lisa Hodge

President, TOI Clerks Division



## We preserve the history of our Township as it happens

**I**N NOVEMBER, with fall upon us, we have the opportunity to reflect and give thanks. Veteran's Day, November 11, is on Friday this year. We will honor our Veterans at the TOI Annual Educational Conference and the Municipal Band will play wonderful Patriotic pieces at the convening of the Conference.

Thanksgiving weekend is also a time to reflect and give thanks. Whether you are hosting and cooking or traveling, please enjoy! There's nothing like gathering with your loved ones!

The Voluntary Township Clerk Certificate (VTCC) program is ongoing. We will have a new VTCC Coordinator after the November TOI Conference. However,

As far as Township business, there are a few things to do before the end of the year. The Township Board will need to adopt the Holiday Schedule for the next year and the Township Board may adopt the Schedule of Regular Board meeting dates at the beginning of the calendar year *or* at the beginning of the fiscal year.

The Board also needs to determine (estimate) the Property Tax Levy at least 20 days before adoption to comply with Truth in Taxation Law by December 6, 2022. The purpose of the Truth in Taxation Law is to provide public disclosure when a Township is planning to adopt a levy greater than 105% for the proceeding tax year. If it is greater, you will have to hold a Truth in Taxation hearing.

The Clerk is required to publish a black border (black box) notice in the newspaper. The notice for this must appear in the newspaper not more than 14 days or less than 7 days prior to the date of hearing. If you are required to hold the hearing, it must be held by December 27, 2022. That is also the last day to adopt and file the Township and Road District Certificates of Levy, tax levies and Certificate of Compliance for Truth in Taxation Law with the County Clerk.

Please refer to Chapters 4, 5 and 6, in the newly revised Clerk's Handbook.

you can sign up at the Conference. We will have forms available at the Clerk's booth on Division Row, Sunday and Monday. If you are attending the Conference, you can use the Conference to meet part of your educational requirements! Just bring the \$25.00 fee (checks can be made out to Township Clerks of Illinois) to the Clerk's booth and we'll help you fill out the application.

Stop by the Clerk's booth at the Conference on Sunday and/or Monday to visit and we will check your Dues status. This will help expedite the check-in process for the Tuesday Business Meeting. ONLY Dues paid members can attend the Tuesday Business Meeting.

If you have a question/suggestion, please send it to me. Email me at [clerk@blackberrytwp.com](mailto:clerk@blackberrytwp.com), write me at 43W390 Main Street Road, Elburn, IL 60119, or call 630-365-9109, ext. 5.

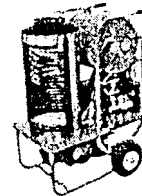
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**TOWNSHIP OFFICIALS** of Cook County, Clerk's Division, invited President of the Clerk's Division Lisa Hodge, to speak at the October 6 outing, hosted by Lemont Twp. Pictured are Clerks from TOCC.



**ON SEPT 13, 2022**, Blackberry Township (Kane Co.) celebrated Trustee Tim Norris for 19 years of service, as he retired from the Board. (L to R) Clerk Lisa Hodge, Assessor Uwe Rotter, Trustee Eric Anderson, Trustee Judie Childress, Supervisor Esther Steel, Trustee Tim Norris, Highway Commissioner Rod Feece Trustee Harley Veldhuizen.

# Illinois Township Association of General Assistance Caseworkers



By Mary Jo Imperato

President, ITAGAC

**I**MMIGRATION CONTINUES TO BE in the news daily. Townships and food pantries are receiving large numbers of asylum seekers and refugees daily needing food, housing, transportation and employment. It can be overwhelming trying to overcome language barriers as well as lack of resources to help these individuals and families.

The Illinois Welcoming Center (IWC) is a comprehensive service center for the integration of immigrants and refugees in Illinois. The Illinois Welcoming Center's innovative model eliminates systemic barriers that immigrants may have in approaching state services.

## The main features of Illinois Welcoming Centers:

1. Welcoming Centers serve as one-stop human service centers that provide comprehensive and holistic case management and service coordination to immigrants and refugees in a linguistically, culturally sensitive manner.
2. Welcoming Centers are familiar with benefits and services provided by state and federal agencies as well as social service agencies and connect individuals to appropriate services as needed through case management or referral.
3. Welcoming Centers lead efforts to coordinate social services in their particular geographic location by creating Community Alliances. These Community Alliances consist of meetings with local service providers to address common challenges shared in the delivery of services to immigrants and refugee and to enhance service effectiveness and improve service coordination.
4. Welcoming Centers host a variety of community education workshops to help immigrants and refugees learn about resources and information that can advance their successful integration and build the capacity of immigrant and refugee communities.

Visit <https://www.dhs.state.il.us/> for a listing of Welcoming Centers in Illinois as well as available resources.

## General Assistance Caseworkers Association Update:

The Illinois Township Association of General Assistance Caseworkers is participating in the Annual TOI Conference this November in Springfield. The Division meeting will be Monday, November 14th from 8:00 a.m.-9:15 a.m. in Capital VI Room in the Crowne Plaza. A light breakfast will be served. The new board will be seated at the division meeting as follows: Lakeela Jennings, Thornton Township, President; Kindra Cunningham, Fondulac Township, Vice President; Mary Jo Imperato, Hanover Township, Secretary and Angela Scaggs, Troy Township, Treasurer.

We are also hosting sessions on Monday, November 14th, the 1:15 p.m. session is on Food Banks and How They Operate and at the 2:45 p.m. Session, the Illinois Department of Human Services will present on Updates and Available Resources available through the IDHS.

The Association will also present four awards at the Awards Breakfast and hope you are able to join us.

The General Assistance Caseworker Association Board continues to strive to bring resources to assist in doing our jobs. If you have any topics or organizations you would like to share, please email them to [mimperato@hanover-township.org](mailto:mimperato@hanover-township.org) and we will schedule them into an upcoming *Perspective* article.

### Is your township looking for a used dump truck or snowplow?

Go to [www.toi.org](http://www.toi.org) and check out the Township Classifieds! In the right margin of the homepage, click on Township Classifieds. These ads are also published in the current issue of *Township Perspective*.

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& Metal Co.**

# Assessing the Facts

By Deb Lane

CIAO-Multi-Township Assessor  
Meriden, Ophir, Troy Grove Townships, LaSalle County



## Fall Conference & Assessor issues

**F**ALL IS UPON US, as we get ready for the 115th Annual TOI Educational Conference, Nov. 13-15 at the Crowne Plaza, Springfield, please review the October issue of *Township Perspective* for more details.

As in past years, we have met with returning and new Township Officials. Let's get out of our comfort zone and make some new friends. We can all learn from each other.

Important meetings are the Opening session, the TOI Annual Meeting, and your Division Meeting. Please try to attend all of these. The Exhibit Hall provides a great networking experience.

The Election is Nov. 8th, the week before the TOI Conference. We may have new representation and will need to reach out and educate our representatives on what Township Government does for the constituents in Illinois.

The end of October and start of November is a great time to get that field work done while it's cooler outside and before the snow falls. Watch out for the farmers and slow-moving vehicles (I'm usually one of the slow moving, as I view properties looking for new construction or demolition, I should use flashers!) While out assessing, remember to have a sign on your vehicle, a badge in your hand, and bright clothes or a reflective vest on. This way you will be recognized by your constituents.

We are still working on assessor vacancies in Illinois, please try and fill these positions at the Township level.

IPAI Education classes for 2023 will be available soon, please get signed up early, some classes fill up fast.

Your Assessor budget request needs to be submitted to the Township Board if not done already, current funds and balances reviewed and working on the levy to be approved before the end of December and filed at the County. How is your Township doing? Are there enough funds? Do you need to do a Truth in Taxation hearing and process? There is a section in the Laws & Duties Handbook, under Township Financial Issues that addresses Levy's and Truth in Taxation with steps on how to accomplish it. Your Township Attorney or accountant should be able to advise you also, please give them a call.

Next year is the Big One! Quad Year for Assessors. What's that mean? All property is to be reviewed in your jurisdiction. Do you have a plan? Time to get it going!

See you at the TOI Conference!

If you have an idea for an article, please let me know. You can email me at [dlane@udnet.net](mailto:dlane@udnet.net), or regular mail to - Box 54, Troy Grove, IL 61372 or call me at cell 815-343-2127.



## Take Advantage of Energy Savings This Winter

From snow showers to blustery winds, keeping your township facilities warm this winter can be tough, but small improvements can have a big impact on your energy bill.

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ENERGY EFFICIENCY PROGRAM



# Ready For the Defense



By Steve Judge

Judge Law, LLC

## Gravel Patch Repair Work Involved Discretionary Decision Which Was Immune From Liability Under 2-109 and 2-201 of the Tort Immunity Act

**T**HIS MONTH'S COLUMN discusses the Third District Appellate Court decision in *Page v. Village of Coal City*, 2022 IL App (3d) 190320-U, affirming the circuit court's ruling granting summary judgment in favor of the Village of Coal City arising from a motorcycle accident on a 4-foot by 42-foot patch of gravel on the roadway.

Plaintiff was traveling southbound on her motorcycle when she approached a section of the roadway with allegedly loose gravel present. Plaintiff alleged that due to the level change from the adjacent roadway to the loose gravel, she lost control and was thrown from her motorcycle. Plaintiff claimed that defendant was negligent for the following reasons:

- (1) removing a significant patch of the roadway;
- (2) carelessly and negligently planning and designing North 5th Avenue at or near East 3rd Street;
- (3) permitting a 4-foot by 42-foot section of the roadway to remain unpaved; and
- (4) failing to repair or replace the missing pavement that had been replaced by gravel. *Id.*

Defendant denied plaintiff's allegations and filed the following affirmative defenses claiming comparative negligence and alleging that plaintiff:

- (1) failed to watch where she was driving;
- (2) failed to use the paved section of the lane, which comprised more than half of the lane;
- (3) failed to keep a safe and proper lookout;
- (4) failed to observe a condition that was open and obvious or could reasonably be expected to be discovered by plaintiff;
- (5) failed to use protective riding gear, including a helmet; and
- (6) operated her motorcycle while impaired and under the influence of opiates.

### THE DECISION TO PERFORM ROADWAY REPAIRS WAS A DISCRETIONARY DECISION BY THE DIRECTOR OF PUBLIC WORKS

Under 745 ILCS 10/ 2-109, "[a] local public entity is not liable for an injury resulting from an act or omission of its employee where the employee is not liable." 745 ILCS 10/ 2-109 (West 2004). Additionally, Section

2-201 of the Tort Immunity Act provides, "[e]xcept as otherwise provided by Statute, a public employee serving in a position involving the determination of policy or the exercise of discretion is not liable for an injury resulting from his act or omission in determining policy when acting in the exercise of such discretion even though abused." 745 ILCS 10/2-201 (West 2016). Sections 2-109 and 2-201 of the Tort Immunity Act together shield a municipality from liability for discretionary acts or omission by its employees.

*Andrews*, 2019 IL 124283, ¶ 26. Discretionary immunity for public officials stems from the idea that public officials should be allowed to exercise their judgment in making decisions without fear that a good-faith mistake might subject them to liability. *Id.*

A public entity is entitled to immunity for discretionary acts of employees when they involve the determination of policy or the exercise of discretion and the employee engaged in both the determination of policy and the exercise of discretion when performing the act. *Id.* Discretionary acts involve the exercise of personal deliberation and judgment in deciding how and in what way the act should be carried out. *Id.*

On the other hand, ministerial acts are performed in a prescribed manner and the negligent performance of ministerial acts is not protected under the Tort Immunity Act. *Monson v. City of Danville*, 2018 IL 122486, ¶ 30. Ministerial acts must be carried out in a reasonably safe and skillful manner. *In re Chicago Flood Litigation*, 176 Ill. 2d 179, 194 (1997).

The Director of Public Works exercised discretion in determining the portion of roadway to be excavated and filled with gravel for eventual paving. *Page*, 2022 IL App (3d) 190320-U. All paving was performed by an outside contractor annually. *Id.* This was a conscious decision by the Director of Public Works as it was the most cost-efficient to have all paving performed at once, on an annual basis. The Director made the conscious decision to leave the 4-foot by 42-foot portion of the roadway prepared with gravel for eventual paving as opposed to leaving it in its original state of disrepair due to water damage. *Id.* The Director testified that the area in question had "alligatored" and was lifting, creating a hazard. *Id.*



The Appellate Court cited the *Andrews* and *Doyle* cases in its opinion. See *Andrews*, ¶ 34 (“a municipal defendant asserting immunity under section 2-201 must present evidence of a ‘conscious decision’ by its employee pertaining to the conduct alleged to have caused the plaintiff’s injuries”). Additionally, since defendant’s determination involved the availability of funds and resources of the public entity, it further demonstrates that defendant engaged in a policy determination. See *Doyle*, 2018 IL App (1<sup>st</sup>) 170357, ¶ 45 (“deciding how best to spend limited resources is a policy determination”). *Page*, 2022 IL App (3d) 190320-U.

**PLAINTIFF ARGUED THAT THE PUBLIC WORKS DEPARTMENT’S ROAD CREW PERFORMED MINISTERIAL RATHER THAN DISCRETIONARY ACTS**

While the Director of Public Works clearly exercised discretion in determining the scope of the work to be performed on particular portions of the roadway, Plaintiff argued that the roadcrew adhered to a “set process” in preparing the area for paving. *Id.* According to Plaintiff, such work was ministerial rather than discretionary. *Id.* The Appellate Court agreed that no evidence was presented indicating that the roadcrew exercised discretion in excavating, graveling and compacting the gravel. *Id.* Such evidence is defendant’s burden to prove discretionary immunity. See *Van Meter*, 207 Ill. 2d at 370 (2003); *cf. Wrobel v. City of Chi-*

*cago*, 318 Ill. App. 3d 390, 396 (2000) (finding the acts complained of by plaintiff were not ministerial where workers had discretion in determining how much asphalt and moisture to remove from the pothole and the amount removed was left to “the personal judgment of the workers”).

However, the Appellate Court did not find it necessary to determine whether the work was discretionary or ministerial, as there was no evidence that the work had failed to be completed in a “reasonably safe and skillful manner”. *Id.* The photographs taken days after the incident did not depict any evidence that the gravel area was below street grade, and Plaintiff did not provide any testimony as to the events leading up to her accident. *Id.* Plaintiff failed to testify as to where she was looking at the time of the accident, and the sole witness testified that she was not sure what caused Plaintiff to crash. *Id.* The Director of Public Works testified that that the gravel was compacted to be just as hard as the surrounding pavement and was not loose gravel. *Id.* There was no testimony indicating that the area was not reasonably safe at the time of the accident, and unsupported conclusions or speculation is insufficient to create an issue of material fact. *Id.*

Accordingly, defendant was entitled to summary judgment pursuant to discretionary immunity under 2-109 and 2-201 of the Tort Immunity Act. The Appellate Court affirmed the judgment of the circuit court.

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**Dump Bodies/Service Bodies**



**Gooseneck Platforms**



**Plows & Spreaders**



By Monika Jaroszewicz

MaineStreamers Program Coordinator  
Maine Township, Cook County

## A Salute to Veterans

**T**HE BRAVE MEN AND WOMEN who have worn the American military uniform are our fathers and mothers, brothers and sisters, neighbors, and friends. The people who so bravely served in our Armed Forces served *all* Americans. Our soldiers answer the call to duty because they know they are part of something larger than themselves. Every November, we honor and salute Veterans for the sacrifices they made for us, whether at home or abroad. It is their service, commitment, and dedication that gives people in our country the freedom to speak our minds and express our values. It is their grit, determination, and willingness to sacrifice it all that makes America the land of opportunity and allows the freedoms our families enjoy. I would like to acknowledge some of Maine Township's Veterans who regularly participate in our programming:

### Jack Zussman (Army)



Jack was in the Army from 1956 to 1964. He was in the 357th Engineering Group based in Fort Leonard Wood, Missouri. A Private to start, he worked his way up to Sergeant of the Guards, when he patrolled with his Jeep. One day while out patrolling with three other guys, the Jeep turned over because a deer was in their path. The four guys turned the Jeep over and off they

went back to do more patrolling. Jack learned to be a cook and then worked his way up to Mess Sergeant, where he was ordering food and cooking for the Army. During his time in the Army, he also served as a clerk typist and motor pool ambulance driver picking up soldiers that passed out from heat stroke.

### Richard Nielsen (Army)



the Pentagon in Washington; "it was awesome." He was discharged in 1964 and has to say it was a good experience.

### Don McMeen (Army)

Don was born in Lincoln, Nebraska. He enlisted in the Army in 1957 and was stationed in Detroit, Michigan at a Nike missile site as a Crew Chief. Don proudly served his country through 1960, spending his last 18 months at a Nike missile site as an SP5 Section Chief in Baumholder, Germany.



## Bill Koller (Air Force)



Bill served eight years in the Air Force. He worked as an Electronic Control System Engineer, primarily on F86, F100 and F4C fighter aircraft. These systems gave fighter pilots the ability to air combat enemies. In his years of service, Bill spent time in Japan, the Philippines and Vietnam. He was also stationed in Colorado and Florida and served as a systems instructor.

## Don Gloor (Marines)



Don Gloor served his country as a Staff Sergeant in the Marines and is a retired Industrial Labor Relations Officer from the Department of Defense. He was nominated for Employee of the Year in 1974 in recognition for his outstanding contribution to federal service.

In his free time, you can find him dancing. Don, now 90 years old, has no intentions of slowing down!

## John B. Culotta (Air Force)



Enlisting in 1958, little did John know by joining the Air Force he was going to join as a young kid and come out a man. Underage, his parents had to sign approval so he could join up. Basic training was in San Antonio, Texas at Lakeland Air Force Base. He learned basic electronic skills in St. Louis, Missouri, and was deployed to Guam as a radio technician. The training he received gave him confidence and self-discipline which he carries with him today. He was discharged in 1960.



These men are just a few of the hundreds of Veterans in our Township. Each year Maine Township's Clerk, Peter Gialamas, supports local veterans by dedicating a portion of the Township's yearly revenue from Passport processing fees to Honor Flight Chicago, a non-profit organization founded in 2008. Honor Flight Chicago's purpose is to set aside a special day to honor, recognize, and celebrate Veterans and their service by flying them to Washington, DC. Groups of Veterans partake in Honor Flight Chicago several times a year.

Maine Township recognizes that some Veterans in our community may need assistance, and we are here to help. General Assistance has trained staff to act as a clearinghouse for programs sponsored by the VA and ensures that they are knowledgeable about other agencies and programs that may benefit the Veteran. We try to assist any Veteran who finds themselves in difficult financial, medical, or personal situations, or any Veteran who is just frustrated with "red tape."



Despite the many challenges we currently face, Veterans Day brings us together as a country to show our appreciation to all those who have served. **In November, we salute all Veterans by saying Thank You.** We honor each one of them and recognize their commitment, courage, and selfless service. We are grateful to them for defending our country, our family, our faith, and our freedom.

\*\*\*

*ITASCSC provides members many member benefits including educational opportunities, networking, and annual awards. Visit [itascsc.net](http://itascsc.net) for more information. Annual dues are \$75. All Townships are eligible to join even if you do not have a formal program for older adults. Contact ITASCSC President Megan Conway at 630-483-5671 or [mconway@hanover-township.org](mailto:mconway@hanover-township.org) for more information or details on membership.*



By Tina Houdek

President, AITCOY

## Happy Fall Everyone!

**W**HEN YOU ARE READING THIS, we are preparing for the 115th Annual Educational Conference. As always, it is good to be able to connect with new people and participate in the professional development opportunities. AITCOY is already gearing up for 2023 and looking forward to another year of accomplishments. We continue to provide opportunities for professional development, networking and resources for program development and evaluation. Please do not hesitate to contact me if you have any questions regarding youth and youth services.

Each year AITCOY is pleased to offer the Sandra Koscielniak Graduate Scholarship award of \$1000.00 at the Awards Breakfast at the TOI Conference. AITCOY offers this scholarship to help support those who are pursuing a master's degree in social work, psychology, sociology or parks and recreation and a desire to work with youth. These scholarships are funded



Siamirelis Nambo

through our membership dues and professional development workshop fees. This year's award winner is Siamirelis Nambo. Siamirelis is pursuing her Master's in Social Work from Dominican University.

Her professional goal is to "provide therapy to low-income families upon obtaining my LCSW." Her desire is to work towards bringing normalcy to seeking mental health care and break down the barriers that surround the most vulnerable and marginalized populations.

AITCOY is pleased to be able to support students in their professional pursuits as well as support their efforts in serving youth and their families.

Wishing all of you peace and health during the Thanksgiving holiday.

Tina Houdek

### **Did You Know?**

Did you know ... that Daylight Savings Time (DST) ends November 5, 2023 at 2 a.m. Major sleep disruptions are less likely to occur in November when DST ends, and Standard Time begins. In fact, gaining an extra hour of sleep often leaves people feeling more refreshed following the end of DST. However, people may experience some moderate effects such as difficulty adjusting to a new wake-up time. Most students need more sleep. The American Academy of Sleep Medicine has made the following recommendations for children and adolescents: Six to 12 years of age should get 9 to 12 hours per 24 hours and 13 to 18 years should get 8 to 10 hours per 24 hours.

Data from the 2015 national and state Youth Risk Behavior Surveys, CDC Study, shows most middle and high school students reported getting less than the recommended amount of sleep for their age. A study sample size of nine states were included in the middle school students (grades 6-8) and reported about 6 out of 10 students (57.8 %) don't get enough sleep on school nights and 7 out of 10 (72.7%) high

schoolers (grades 9-12) don't get enough sleep on school nights.

How can you help? Parents can model and encourage habits that help promote good sleep. Setting a routine for regular bedtime and wake up time, including on weekends is recommended for everyone. Implement media curfew by considering banning technology after a certain time or removing technology from the bedroom.

Professionals can help educate adolescents and their parents about the importance of adequate sleep and factors that contribute to insufficient sleep among adolescents. Schools can add sleep education to the K-12 curriculum to help children and adolescents learn why sleep is important to maintain a healthy lifestyle. It is also important to review school start times. In recent years, evidence has accumulated that later school start times for adolescents result in more students getting enough sleep.

— Submitted by Betsy Innocenti,  
LSW from Ela Township



# Township

# CLASSIFIEDS

Visit <https://www.toi.org/Township-Perspective/Township-Classifieds/>

## FOR SALE

Schwarze – Wildcat. SP-550 Spray Patcher. 300 gal Asphalt Tank. Amida Arrow Board. IZUSU 4 cyl Diesel Engine. 1689 hours. Well Maintained. Call for Price. Rodney Schultz, Mound Township Highway Commissioner, 217-240-8900.



## FOR SALE

1990 EXCAROTOR 7420 S “EXCAVATOR WITH MILLING CUTTING HEAD FOR DIGGING AND CLEANING OUT DITCHES



BUILT BY CERIMON, INC.  
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Bids must be in by November 10 at 7 p.m. to:

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Monticello, ILL 61856  
At which time bids will be opened.

For more info contact:  
Alan Sprinkle – cell 217-414-4194,  
[alan.s.mthd@gmail.com](mailto:alan.s.mthd@gmail.com)

Township equipment sells from our website, [www.toi.org/Township-Perspective/Township-Classifieds](http://www.toi.org/Township-Perspective/Township-Classifieds), and from *Township Perspective*. List your surplus equipment now for results! For \$75 (copy w/photo) or \$25 (copy only), your township ad will be on our website and in the next available issue of *Township Perspective*. Email [kayla@toi.org](mailto:kayla@toi.org) to advertise or for more information.



## FOR SALE

1988 FORD 250 CUSTOM PICK-UP. 6 CYLINDER. AUTO TRANSMISSION. SHOWS 128,910 MILES. LESS THAN 5,000 MILES ON TIRES AND EXHAUST \$750.00 MINIMUM BID.

Bids must be received by 12 Noon on December 6, 2022.

Clerk will open bids at opening meeting on December 6, 2022 at 7:00 P.M. Bidders can be present and up their bids after bids are opened.

Highest bid will be accepted.

Appointments of viewing and inspection of trucks can be arranged by contacting Gary Shuck, Highway Commissioner at 217-821-3738.

Send bids to:

Highway Commissioner  
c/o Gary Shuck  
1793 N. 1000 E. Rd.  
Assumption, IL 62510

## FOR SALE

1985 1900 LOAD ST AR. 466 INTERNATIONAL MOTOR 11' SNOW PLOW. ROCK SPREADER END GATE SOLID END GATE. AUGER FOR PATCH MIX AUTO TRANSMISSION. \$3,000.00 MINIMUM BID.

Bids must be received by 12 Noon on December 6, 2022.

Clerk will open bids at opening meeting on December 6, 2022 at 7:00 P.M. Bidders can be present and up their bids after bids are opened.

Highest bid will be accepted.

Appointments of viewing and inspection of trucks can be arranged by contacting Gary Shuck, Highway Commissioner at 217-821-3738.

Send bids to:

Highway Commissioner  
c/o Gary Shuck  
1793 N. 1000 E. Rd.  
Assumption, IL 62510





## FOR SALE

1998 FORD TANDEM. 15'BED.  
612,295 MILES. C-12-3406 MOOR.  
ELECTRIC PLOW HITCH. NEW CLUTCH  
2021. 13 SPEED TRANSMISSION.  
\$19,000 MINIMUM BID.

Bids must be received by 12 Noon  
on December 6, 2022.

Clerk will open bids at opening  
meeting on December 6, 2022 at 7:00  
P.M. Bidders can be present and up  
their bids after bids are opened.

Highest bid will be accepted.

Appointments of viewing and  
inspection of trucks can be arranged  
by contacting Gary Shuck, Highway  
Commissioner at 217-821-3738.

Send bids to:

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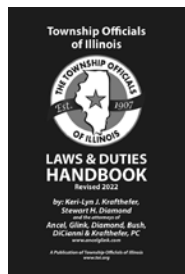
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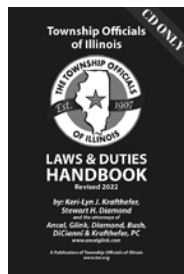
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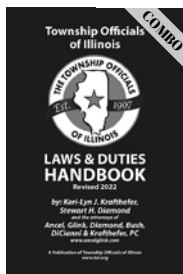
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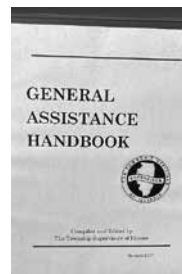
2022 Laws & Duties CD  
\$30



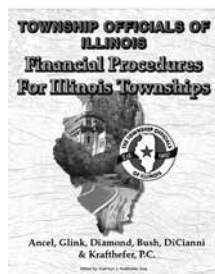
2022 Laws & Duties  
Combo  
\$30



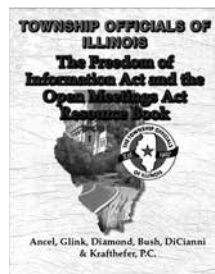
Emergency Assistance  
Handbook  
\$40



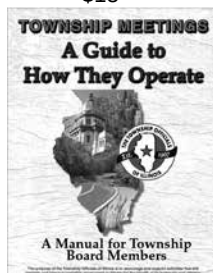
General Assistance  
Handbook  
\$150



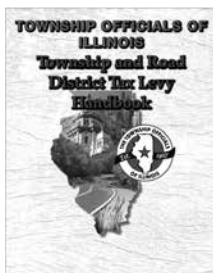
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250 S. State Route 59  
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Questions? Call Clerk Katy at (312) 215-5577 or e-mail her at [kdolanbaumer@hanover-township.org](mailto:kdolanbaumer@hanover-township.org)

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County: \_\_\_\_\_

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Name: \_\_\_\_\_

Best  
Phone: \_\_\_\_\_

E-mail  
Address: \_\_\_\_\_

Street  
Address: \_\_\_\_\_

City: \_\_\_\_\_ Zip: \_\_\_\_\_

*E-mail address is essential in order to receive timely updates and other information.*

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# Township and Road District Checklist

## 2022 Township Calendar

All dates re: Public Hearings for BUDGET and APPROPRIATION ORDINANCES are dates often used by many townships and road districts. Many townships and road districts adopt their budgets in February or March before their fiscal year begins. You do, however, have until the end of the first quarter of the fiscal year to hold your hearings and adopt the budget.

Checklist dates are now available on the Events Calendar at [www.toi.org](http://www.toi.org).

12/06/22	<b>Last Day to Determine Tax Levy for Truth in Taxation</b>	35 ILCS 200/18-60 35 ILCS 200/18-70	Last day for board of trustees to determine (estimate) property tax levy to comply with Truth in Taxation law. Highway commissioner determines levy for road district. Must determine levies at least 20 days before adoption. Basis for 5% computation and whether notices and hearings are necessary.
12/20/22	<b>Last Day for Truth in Taxation Notice</b>	35 ILCS 200/18-80	Last day notice of Truth in Taxation hearing can appear in newspaper. Notice must be in newspaper not more than 14 days or less than seven days prior to date of hearings.
12/27/22	<b>Last Day to Hold Truth in Taxation Hearing, Adopt &amp; File Tax Levies</b>	35 ILCS 200/18-90	Last day to hold Truth in Taxation hearing, adopt and file township and road district certificates of levy, tax levies and Certificate of Compliance for Truth in Taxation law with county clerk.

\* Assumes fiscal year begins April 1

# Check Your Inbox!

## Make Sure You Are Receiving TOI Emails

Now more than ever, it is critical for TOI member township officials to receive important emails and updates from the Association. If we don't have your email address on file or you aren't receiving our emails, you are missing important updates impacting your township/road district, as well as legislative alerts, and confirmations and guidance on attending TOI's online educational events.

To provide your email address, or ensure we have the correct email address, call 866-897-4688, email [pam@toi.org](mailto:pam@toi.org) or [kayla@toi.org](mailto:kayla@toi.org), or go to <https://www.toi.org/about-us/update-contact-information/>. We sometimes hear that emails sent from TOI end up in your junk email. Please be sure to check your junk email in case these important emails are going there. If they are, sometimes you can remedy the issue by "unjunking them" or marking the email as "safe" and then future emails will go to your inbox.

If you are still not receiving TOI's emails, please feel free to contact us.

# In Memoriam



**Marian Klein, 88**, of Pana died August 11. She was a former Township Clerk for Pana Township (Christian Co.). She also served on the TOI Board of Directors from the mid-'90s to the early '00s.

**Robert Dauderman, 89**, of Alhambra died September 28. He was a former Trustee of Alhambra Township (Madison Co.).

**Harold Ely, 89**, of Toulon died September 21. He was a former Trustee of West Jersey Township (Stark Co.).

**William Harding, 86**, of Carlinsville died September 21. He was a former Supervisor of Bird Township (Macoupin Co.).

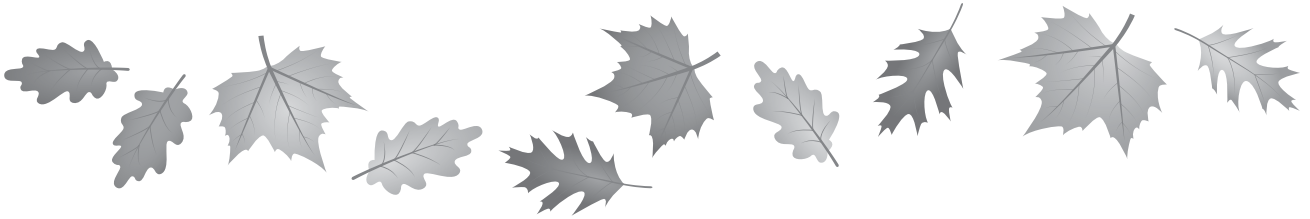
**Judith Heitzig, 78**, of Jerseyville died October 4. She was a former Trustee of Richwoods Township (Jersey Co.).

**Raymond McInerney, 92**, of Rollo died September 6. He was a former Highway

Commissioner of Paw Paw Township (DeKalb Co.).

**Russel Shepherd, 86**, of Timewell died September 24. He was a former Highway Commissioner of Pea Ridge Township (Brown Co.).

**Frank Youngquist, 83**, of Rock Island died September 17. He was a former Supervisor of South Rock Island Township (Rock Island Co.).



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LET'S MAKE A DIFFERENCE!

# SOLDIERS AND DOGS

will be in the TOI Exhibit Hall on November 13 to spread awareness of their

**Mission: Pair Veterans with Service Dogs.**

Located in Illinois, Soldiers and Dogs is a non profit organization with the goal of suicide prevention among veterans of all eras who may suffer from PTSD, depression, isolation and other issues. *If you know of someone who may benefit from their services, please contact Gary Shuck at (217) 821-3738.*

**Soldiers and Dogs**

**Mission:**

**Pair Veterans with Service Dogs (FREE to the soldiers!)**

**How Can You Help?**

- **Make a financial contribution**
- **Like and share their FB page**
- **Visit with them in the trade show on November 13**
- **Consider donating crates, vests, leashes or dog food**
- **Volunteer**
- **Host a fundraiser**

**WIN A 2023 TOI CONFERENCE REGISTRATION!**

**Yes! We would like to support the mission of Soldiers and Dogs!**

Drop your donation and this form to the Soldiers and Dogs exhibit booth on November 13 and you'll be registered to win a FREE registration to the 2023 TOI Conference!

**Name:** \_\_\_\_\_ **County/Township:** \_\_\_\_\_

\_\_\_ **We will pledge a monetary donation** to "Shelbyville Area Community Foundation" with Soldiers and Dogs in the memo line. Bring Nov 13 or Mail to: 375 Secretariat Place, Mt. Zion, IL 62549. (Receipts will be sent after the event.)

\_\_\_ **We will bring dog supplies** to TOI Conference on Nov 13 (crates, vests, leashes, dog food)



# Four eyes are better than two.

When it comes to proper eye protection for your workers, don't look the other way. Employees should wear ANSI approved "Z87" goggles when using chemicals and hazardous materials, and safety glasses whenever there are flying particles from cutting or grinding tasks.

Personal protective equipment (PPE) is designed to keep your workforce safe. Call us toll free or visit our website to learn more.



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